

The Lodge Committee

Meeting Minutes

October 24, 2023

Meeting called to order at 5:05 PM

In attendance: Frank Miller, Brenda Ries, Judy Weichel, Deb Brewer, Vicki Burk and John Root

Prior meeting minutes from September 2023 approved. All Aye's.

Treasurer's Report – Total cash in all Santander accounts as of 9/30/23 (including petty cash) is \$6,579.21. It was noted that the petty cash on hand in the amount of \$868 is actually the cash needed for both registers and the amount of change needed incase one of them needs change. Payroll is still the outstanding line item for payables. Vicki questioned about how to handle the board helping us catch up. Payroll for August, September and October (which is not yet final) is still outstanding. It was discussed, and the lodge will pay August, and the rest will have to ride for now. It was made clear that all employees have been paid, but it is the office who needs reimbursement. The lodge showed a loss in September in the amount of (\$76.53) and the YTD P&L is (\$5,071.56) as of 9/30/23. Total Cash as of 10/24/23 is \$5,406.40.

Kitchen Report – Staffing – Marsha continues to be a diligent employee. It was discussed that she is a good candidate for the manager safe serve certifications. Vicki will confirm with the office what everyone's salaries are. Sometimes it is a real challenge to have a full staff. John will help in the effort to get additional staff in the lodge. Meanwhile, on Saturdays when the lodge is typically slower, we will schedule only 2 in the kitchen and only 1 server. Judy will continue to prepare the schedule, and now schedule for the bartenders too.

Menu and Food Supplier – Deb provided a very detailed spreadsheet comparing and contrasting US Foods to Sysco. It included all the inventory, what are the big movers, and how to streamline the menu and eliminate the items we aren't selling. Also, the Sysco rep and a chef will be meeting with us in the lodge. We will all review and discuss changes.

At this time 3 members of the community joined the meeting. John quickly briefed them on the beginning of the meeting, and let them know minutes are available at the office if they are interested in the financials and staffing. Then we continued on with the agenda.

Bar Report – Discussion on offering a house wine as well as premium wine. Brenda and Judy offered input on box wine, which will really turn a profit if offered at \$5 a glass. John to look into it when he is on the LOOP system. John also wants to encourage the bartenders to come up with specials like Jaz did for the Phillies post-season games. The lodge was open on Monday and Tuesday evening for the games.

John indicated he would like to make some changes on the liquor offerings. There was a lengthy discussion on the pricing of doubles, what a double actually is, etc. John is looking hard at the liquor we stock and will try to streamline the inventory. He finds some items just don't sell, so there is no reason for us to continue to stock it. On the other hand, if a member who frequents the lodge has a particular favorite, he will absolutely have it for them.

Marsha prepared an updated sample bar menu which details premium and well or rail drinks which, once it is finished, will be laminated as a tri-fold.

Lodge Events – Civic is having a movie night at the grove on October 27th, but the lodge will remain open. There is a likelihood there will be lots of takeout orders. We will do our best to accommodate all who want food.

Murder mystery dinner will be the Halloween event on October 28th. Frank will make pasta, chicken, meatballs, and an alfredo and red sauce will be offered. Salad and bread. Self serve. The event sold out, with a total of 42 in attendance. Deb and Vicki will discuss how to get the lodge paid since Deb collected all the funds in advance.

Trivia Date – Kathy Gallagher stepped up as the emcee for October trivia. It went well and she will continue to be the emcee. November trivia is scheduled for November 14th.

Lodge is closed Thanksgiving weekend, and Civic is planning another 'Hallmark Christmas' that weekend.

Paint and Sip – scheduled for December 10th. Andrea is getting ideas together, and details to come.

Eagles Games.

November 5th - Eagles at 4:25.

December 3 – Double Header – Steelers at 1:00 Eagles at 4:25.

December 17th – Eagles at 4:25.

Bar opens at 12:30 on Double Headers and at 3:00 for the later games.

John wants to start having the lodge opened Thursday – Sunday. Two Thursdays each month will be Bingo, one week trivia, and one week karaoke. He completed and submitted the small games of chance license which should be coming shortly. John will look into upgrading our touchtunes, and also have the lodge opened on Sundays from 1 – 8. Since there are no Sundays available through the remainder of 2023, we will work toward this being the new normal in 2024. He will also discuss the fact that often the lodge is rented on a Sunday for a private event with Heather, and figure out if Sunday is really an option for us.

John also has lots of ideas on growing the business in the lodge, but we will definitely have to ‘walk before we run’. Deb will post on FB and send Heather info on who is serving, drink specials, and any events each week so the community is kept abreast of what’s going on.

Other Lodge Business

Deb purchased the trays for the lodge (instead of the heavy plates). They are a big hit. We only used them one weekend so far, but we are all excited about the change.

Reminders about RAMP and Safe Serve updates.

Capital expenditures – the list needs to be provided to the POA before their December meeting when they finalize their budget. For the list, we will continue to include a new tap system (current one is older, and this item is absolutely critical), and some discussion on how we go about obtaining additional equipment. Perhaps a pizza oven for food in the bar when the kitchen is closed.

Brenda brought up Toys for Tots. She has arranged for a box to be provided to us and also picked up. Everyone agrees it is important to give back.

It was suggested that maybe we set up a QR code for the lodge to take a user to details on what’s happening on the lodge. Interesting discussion, but no decision made. We need more info on how this works and what to include.

Next meeting Monday Nov 13th at 5:00 pm. Public meeting to begin at 6:00 pm

Motion to close the meeting by Judy, Deb seconded it. Meeting adjourned at 7:01 PM