

The Lodge Committee

Meeting Minutes

December 12, 2023

Meeting called to order at 5:03 PM

In attendance: Judy Weichel, Debbie Brewer, Vicki Burk, John Root, Marsha Walmer Absent – Brenda Ries and Frank Miller

Debbie motioned to approve prior meeting minutes from November 2023. John seconded.

Minutes approved.

Treasurer's Report – Total cash in all Santander accounts as of 11/30/23 (including petty cash) is \$5,027.27. The lodge continues to lag with the payroll payments to the office, but they are never in a hurry to cash the checks, so Vicki will make another payment. The checks outstanding are a check to Debbie Brewer for pizza's (which was just negotiated) and a payroll check. As of 12/12/23 the total cash is \$6,566.65. The lodge showed a loss in November in the amount of (\$1,549.25) and the YTD P&L is (\$6,720.75) as of 11/30/23. The bar placed a couple very large orders and is now extremely well stocked. This additional expense (in both October and November) is part of the reason the bar expenses outpaced the bar sales for the first time this year. The food sales in November were greater than the food costs and with using Sysco, we are showing a better profit margin ratio.

Kitchen Report – Staffing – New hire – Tim Moran to help with the cooking. Also, hopefully another dishwasher (Connor). This will help to offer better flexibility for the staff. Judy to get their information and will work with Marsha on the new schedule for January.

Marsha will continue to shop for the produce in January in Frank's absence. She is also working on a cleaning schedule for the kitchen. A thorough breakdown of what needs to be done, and how often it should be completed. She is also planning to set up a spreadsheet where the employees will initial the tasks upon completion.

We had a discussion of how things are working out with Sysco; if our usual items are available, and overall, it is really working well. We really appreciate that they have lower minimums for the orders. There was further discussion on trying different items they offer for specials on Saturday nights to help business. John will be reaching out to someone here in the lake who runs a catering business to see if she will be interested

in cooking occasionally, or somehow providing the lodge with some of the specials we are hoping to offer.

Debbie plans to have the new menu ready by January 1. There were a couple adjustments discussed over the last couple months, and the menus will reflect these changes.

We did hear of one individual who became ill upon dining at the lodge, but this seemed to be an isolated instance. The kitchen took extra precautions and discarded any leftover meat from Friday (Dec 8) and used fresh product for Saturday.

Bar Report – Jaz will continue to schedule the bartenders. It was mentioned that Rebecca Tolar's daughter might be interested in working. The lodge is opening several more nights in December, even though the kitchen will be closed.

There was discussion about John and Debbie coordinating bar supplies with the regular ordering. Marsha to look at her inventory list to see if any of the supplies should be added to her master sheet.

The new 'house wine' has proven to be a good addition. It was determined that the lodge will go with the Black Box wines as its house wines and once the current supply of Top Box is finished, only Black Box will be ordered. This will also be noted on the new menus.

New Office - The board has okayed John to move forward with building an office downstairs so we have a place to keep the files, and hold meetings. Once it is built out, he plans to furnish it with proper filing cabinets, and computers for anyone to be able to do work there for the lodge instead of using our personal resources. The POA was all in favor of having our maintenance team build it out, since they should have the time over the winter to help with this project.

Capital Improvements – We drafted a quick list since John would be taking it to the POA the next night. The list includes:

- New Windows
- Clean or replace flooring
- Tap System
- New Stove for Kitchen
- New Fryer
- Remodel the vestibule area
- 3 Televisions

Lodge Party - Volunteer/Staff Christmas party – to be held December 23 from 12-3. Food to be provided by Bennie's. Judy requested a personal gluten free pizza which

Debbie mentioned can come from LoDuca's This year, John wants it to be an open bar for all the help and their families. We will also have a 'white elephant' gift exchange for anyone interested in participating. Price limit is \$15.

Decorations - The previous date decided to remove Christmas Decorations is January 14th from 4-7. Janet Hooper and Terri Kesselmeyer both agreed last month this date would work for them. Debbie to confirm.

It also came up that the kitchen door should be painted, and this rolled into a discussion regarding the member who is interested in helping to make the lodge generally more aesthetically pleasing. It was decided she should put together a proposal including an updated color scheme with an estimated budget for review. Judy will relay the information to her.

Lodge Events

Trivia – January 18th, and going forward, we will strive for trivia on every 1st and 3rd Thursday. Judy checked with Kathy Gallagher and this new schedule is fine.

Bingo – The plan will be for the alternate 2 Thursdays as soon as the license is complete. There was discussion on the 501(c)3 status of the lodge. John to address this with the board at his next board meeting.

Football/sports – December 17th – Football - 4-8.
December 18th – Football – 8-11
December 31st – Football – 1 – 8

Bar will be open on December 22nd, 29th and 30th even though the restaurant will be closed.

Karaoke – We are thinking 2x a month on Saturdays, opposite the Saturdays when specials being offered for dinner. All this in an effort to drive more business on Saturdays which are typically slower than Fridays. The lodge now has a new touch tunes machine, but there are still details to work out for Karaoke. So Coming Soon!

Sunday Brunch – John would like to implement Sunday brunch as a steady offering. This is also to be further discussed when Frank returns in February.

Murder Mystery scheduled for February 17th. No other details yet.

Next meeting date not set at this time.

Motion to close the meeting by Debbie, Vicki seconded it.
Meeting adjourned at 7:19 PM