

## The Lodge Committee

### Meeting Minutes

March 11, 2024

Meeting called to order at 5:33 PM

In attendance: Judy Weichel, Debbie Brewer, John Root, Vicki Burk, Marsha Walmer, Jazmine Snide, Brenda Ries, and Frank Miller

John motioned to approve prior meeting minutes from February 2024. Deb seconded. All in favor. Prior minutes approved. Judy noted she will send minutes to both Jaz and Marsha going forward.

Treasurer's Report – Total cash in all Santander accounts as of 2/28/24 (including petty cash) is \$6,059.70. As of 3/11/24 the total cash is \$5,937.66. The lodge showed a loss in February in the amount of (\$1,081.00). Vicki noted we still owe \$3,220.40 in payroll for all of February and 1 payroll in March. Also, there is \$1,825.87 outstanding in Sysco orders (for March 8 and the order expected on March 11). There are two checks currently outstanding – 1 for Sysco and 1 for January Payroll. The miscellaneous expense was \$60 taken to pay Melanie for one night she lent a hand prior to her actually volunteering at the lodge and the entertainment expense of \$288.40 includes 1 night of Karaoke and 2 trivia nights (including prizes). Vicki suggested we raise the price of nachos and tacos for trivia night from \$9 to \$11 to help keep it more in line with the actual menu prices. Also, the beer and wine glasses are not really selling, so it was suggested we lower the prices. John brought into discussion to actually using some of them at the bar, and trying to promote them that way. Jaz will filter in a few of each. New price will be \$10. All agreed. After March is complete, Vicki will prepare a 1<sup>st</sup> Quarter comparison for 2023/2024. She intends to provide that every quarter going forward.

Kitchen Report – Staffing – Staffing is still a challenge. Some volunteers and employees are proving to be less committed to their obligations to the lodge. We need to be able to count on whoever is scheduled to come and do their job as expected. It was decided that Marsha and Judy will re-work the remaining March schedule for the kitchen, and will cross-train Shawn to work in the kitchen as well as a dishwasher. Marsha will handle the schedule going forward since she really has eyes on what is going on, and knows who works well with whom. Later in the meeting, we also had discussion on how to schedule servers when we have the outdoor section. There will be a learning curve, and Deb indicated we used to have people scheduled, and others for 'on-call'. We may go back to a similar system since we never know how busy we may end up being.

The specials are really starting to be popular. Last week when there was a special and karaoke on the same night, the lodge was really packed. Going forward, Frank will not offer a full menu on the nights there are specials because it is too challenging to manage the work space. A limited menu will be determined largely based on what the special is. John thought Sherry was going to offer 2 different specials on her special nights. He will reach out to her for clarification. Sherry also wants some guidance on what to offer for the specials.

It was brought up how imperative it is that handwashing guidelines are followed. Marsha will review this with staff and volunteers as needed. Meanwhile, Marsha re-wrote dishwashing guidelines, and Deb mentioned there are guidelines for opening, closing, etc. Marsha intends to work on a whole handbook.

Bar Report – Jaz is doing the bar schedule, and John asked that she and Marsha communicate so the final result is easy for all to understand. John and Jaz will be organizing the beer better so there is less reason for the bartenders to be off in search of a beer. We had a lengthy discussion on the challenges of the POS system with drinks. It was suggested that another system might be better. Instead, Jaz will prepare a spread sheet of what she thinks will simplify the drink order system, and will work with Mike Gallagher to upload to the Clover system. It was mentioned that we still have never received a proper training and we should understand all that it can do for us before we search out another system.

Office – The office is complete and Marsha is donating a laptop. Jaz may have a printer, or one will be purchased. It was noted a wireless printer is preferred.

Outside Capital Improvements -The outside dining area has been approved. It is anticipated it will be completed by Memorial Day. John has been looking at various seating/table arrangements and is debating between all tables, or mixing in some more 'social' type seats. Lots of discussion on all the possibilities. No final decision.

### Lodge Events

St. Patty's day brunch – John and Frank to shop for everything needed and handle what needs to be done. Jaz on bar, and a couple drink specials will be offered. No other staff specifically requested, but Marsha and Brenda both said they are available.

Trivia – March 21 and April 11<sup>th</sup>. Frank to prepare Taco/Nacho w/ fixings \$11

Karaoke – March 30<sup>th</sup> and April 26<sup>th</sup>

Bingo – Frank is checking into the possibility of piggy-backing on the license of another private club he is a member of. The board is still debating on which type of license we should apply for. Meanwhile, Plant Bingo was suggested, which we are planning to

offer on April 20<sup>th</sup>. Also, we can do other 'theme bingo' games so we should all think on it. Apparently, as long as no large amounts of cash are paid out, no license is required.

Deb was disappointed in the community response for a murder mystery, and the paint'n'sip. So far, the murder mystery hasn't been rescheduled, and the paint'n'sip only had 2 participants, so it was held at Andrea's house. No longer a lodge event.

March Madness will be the last two weeks of March into April. John indicated no special events at the lodge.

Marsha will offer a kids coloring contest for spring, then hang their artwork around the lodge for decoration. Also, she has been approached about a kids karaoke party. She will work on that too.

We had a discussion on a game night and where to store games, etc. but nothing definitive planned yet.

Other Business – Deb offered reports of what has sold from Jan 1 thru March 12. We all should review at our leisure.

John suggested we encourage the public to attend our meetings as 'non-voting' members. Discussion on what the charter includes, etc. as far as who can actually be on the committee. Purpose is to help the community feel more included and then (hopefully) become more involved and willing to help out.

Next meeting set on 2<sup>nd</sup> Monday of April – April 8<sup>th</sup> at 5:30, open to public at 6:30.

John motioned to close the meeting; Frank seconded it. Meeting adjourned at 7:34